# The step-by-step guide to applying for your Nepal eVisa

### Important items to note:

- Nepal has options for both an online and on arrival visa. We recommend volunteers get their visas online ahead of time to avoid long immigration lines at the airport.
- Please wait to submit your visa application 15 days prior to arrival in country. The system will not accept any applications earlier than 15 days.
- Your passport must be valid for at least six months, and you will need a whole free page for your visa.
- Please ensure that you have the required <u>cash</u> on hand (in US dollars) to pay for your visa at the airport. You will not be able to pay by card.
- The following document will guide you through the online application process. <u>Please note you will</u> <u>need the following before you begin your online visa application process:</u>
  - A digital copy of your passport bio page
  - Digital passport photo
- It's a good idea to keep a few passport photos with your passport so they are immediately handy for other permits, visa applications and other official documents.

Contact Priyanka.Subba@crs.org, if you have any questions

## Visa Application process details

- 1. Go to the Nepal department of immigration website
- 2. Select -> Visa Pre-Arrival
  - a. Select your entry point -> Tribhuvan International Airport (TIA)
  - b. Select visa type -> Tourist Visa
- 3. Fill out your personal information as appropriate and proceed
- 4. Passport type -> Ordinary
- Visa option -> 15 days. Unless you plan to stay beyond the meeting days. Visa cost: 15 days = \$30 USD, 30 days = \$50 USD
- 6. Purpose of Visa -> Tourism
- 7. Address in Nepal: Hotel Kutumba, Kupondole, Lalitpur, Nepal
- 8. Check, only if applicable (Optional) -> do not select anything
- 9. Select proceed
- 10. If all your information has been correctly entered, the next page will confirm your application submission (screenshot below) Please download and print a copy of the application prior to your departure and present it at immigration on arrival in Nepal.
  - a. Please also take \$30-50 in cash with you for your visa fee which you will pay at the airport.
     (15 Days 30 USD 30 Days 50 USD)

| <b>Department of Immigration</b><br>Kalikasthan, Dillibazar, Kathmandu<br>+977-01-4429659, 4429660<br>Info@Immigration.gov.np        |  |
|--|--|
| Tourist Visa Application Form  |  |
| Submission Id:   |  |
| Full Name  |  |
| Date of Birth  |  |
| Country  |  |
| Passport Number  |  |
| Passport Validity Date   |  |
| Applied Date & Time  |  |
| Visa Duration(Days) 15   |  |
| Total cost(\$) 30  |  |
| Bring this slip (hard copy or soft copy)to Tribhuvan Internation<br>(Original) and requisite visa fee within Wed, Aug 17, 2022 12:04 | al Airport (TIA) along with passport<br>AM |

11. You can check the status of your application and visa through this link: <u>https://nepaliport.immigration.gov.np/</u> through the "visa application track" and "check visa" portals



## Additional document to complete for COVID:

Please complete this form as part of the country's passenger locator and health declaration for passengers: <u>https://ccmc.gov.np/arms/person\_add\_en.php</u>

After submitting the form, a System Generated Bar Code is displayed, please take a screenshot or print it and keep it safely.

## **Upon Arrival in Kathmandu TIA:**

Please follow these simple procedures for your tourist visa:

#### 1st Step

- You will have to fill out your "arrival form" (photo right)
  - Please write down **tourism** as your purpose of visit.
- Take out your copy of your printed visa application submission and your passenger locator and health declaration form

#### 2nd Step

- Pay for your visa according to your visa requirement (15/30/90 Days)
- Get the receipt
   While you can use different modes of
   payments (at visa fees collection counter),
   we advise you to carry some cash to be on
   the safe side.

#### 3rd Step

- Proceed to the Immigration Desk with your online forms, payment receipts and your passport
- Hand in your documents to immigration officer for visa processing. When asked please let the immigration officer know that you are visiting Nepal as a tourist.

| ABA  | Ministry of Home Affairs<br>Department of Immigration                      |
|--|--|
| 120  | ARRIVAL INFORMATION<br>(TO BE FILLED BY FOREIGN NATIONALS)                 |
| 200  |  |
|  | PLEASE FILL IN BLOCK LETTERS OR MARK                                       |
| First Name:  |  |
| Middle Name:   |  |
| Surname:   |  |
| Data of Ritth  | DD MM YYYY Male Female Other   |
| Date of Birth:   |  |
| Passport No.:  |  |
| Indian nationals fro<br>India may provide o<br>authorised ID | nther WM YYYY  |
| Expiry Date:   |  |
| Issuing Country:   |  |
| Flight No.:  |  |
| If you have  | Visa Number Duration (Days)  |
| Nepali Visa  |  |
| Purpose of<br>Visit  | Official Pilgrimage Conference Tourism     Study Fmployment Business Other |
| If Tourism:  | Rafting Trekking Climbing Other  |
| Address in Nepal:  |  |
| Email Address:   |  |
| ntended Days<br>of Stay:                                     |  |
|  | Signature  |
| OR OFFICIAL  | ARRIVAL SEAL   |