



VOLUNTEER REPORT FORMAT

To be submitted to CRS at the end of volunteer assignment and shared with the Host

1.1 Assignment information

- a) Volunteer Name: **Tim Garvey**
- b) Host Organization: Nile Pro Trust
- c) Assignment: UG54
- d) Dates of Assignment: July 24 – August 13
- e) Number of days worked: 20

1.2.1 Sensitize the cooperative on cooperative business development and the benefits of belonging to and working in a cooperative setting

- a) Trainings were conducted for five (5) cooperatives
- b) Cooperatives learned the skills to manage and plan cooperative activities in a better manner

1.2.2 Cooperative business skills – concepts and micro-enterprise management for cooperative growth (Identify potential/viable micro-enterprises that the cooperative can engage in as a source of funds for operational activities-, train the leaders and farmer representatives on SWOT analysis as a tool in business planning

- a) Trainings were conducted for five (5) cooperatives on cooperative structure, business environment, resource identification, SWOT analysis, stakeholder analysis, customer analysis, completion analysis, market analysis, goal setting (SMART), income generation, strategy development, and marketing/sales
- b) Attendees gained insights on the different parts of a business plan, what is required, and how to critically think about the business planning
- c) Targeted Financial section of business plan training

1.2.3 Develop business package for trainers of trainer, farmers and business community in general

- a) Lesson plans, including visuals, created
- b) Host able to provide additional trainings on different business plan sections

1.2.4 Develop a bankable business plan

- a) First drafts of business plans were created for five (5) cooperatives, without financial section
- b) Cooperatives have rough drafts of business plans completed, financial section abstaining
- c) Nile Pro to follow up on 2nd drafts with financial statements

1.3 Action Plan

Recommendation	Specific Action	Responsible person	By when
1. Targeted Financial section of business plan training	Identify activities for cash flow template	Nile Pro	August 18
2. Targeted Financial section of business plan training	Create cash flow template	Yasin/Ajuma	August 24
3. Targeted Financial section of business plan training	Fill budget w/ cooperatives	Nile Pro	September 30
4. Nile Pro to follow up on 2 nd drafts with financial statements	Follow up w/ cooperatives	Nile Pro	September 30



1.4 Number of people Assisted

- a) Through formal training **168**
- b) Through direct technical assistance (Do not double count) **0**
- c) Out of these above, number of host staffs **4**
- d) 0 Training/assistance by field

Category	Total	Males	Females
Members/ owners	168	112	52
Employees	4	3	1
Clients/ Suppliers	0		
Family Members	0		
Total	168	115	53

1.5 Gender

- a) What gender roles did you recognize in your host community? Most elected leadership positions were held by men. Men were primarily responsible for setup. Women were responsible for tea. Did these roles play a part in your assignment? No, no time.
- b) How might CRS or the host organization improve opportunities for the women in this host or host community? The nature of the work takes a more sustained effort than Farmer to Farmer can provide. The host organization could highlight some of the accomplishments of younger women (and young people in general) in agriculture.

1.6 Value of volunteer contribution in **\$ 590.317**

- a. Hours volunteer spent preparing for assignment: 10 Hours
- b. Estimated value of all material contributions volunteer contributed to host during assignment: **\$2.817**

1.7 Value of hosts' contribution in **\$ 737.72**

- a) Meals \$ 94.65
- b) Transportation for field staff and vehicle fueling : \$ 242.96
- c) Lodging for field staff and driver: \$33.81
- d) Translation: \$ 112.68
- e) Facilitation of field staff: \$126.76
- f) Other (Specify) Mobilization costs (Airtime, Motorcycle hire)- \$ 112.68, Stationary - \$ 14.08

1.8 Host Profile Data:

Did you obtain any data that supplements or corrects the data in the existing host information as detailed in the SOW? Please list it. They are required to register 10 area cooperatives by September 30.

1.9 Recommendations for CRS:

Knowing that training attendees receive a payment would have altered the style of the initial trainings.

1.10 Press Release



FOR IMMEDIATE RELEASE

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Washington, DC Area Volunteer Travels to Uganda to Share Skills with Local Farmers

Farmer to Farmer program promotes economic growth and agricultural development in East Africa

Tim Garvey, a Consultant from **Washington, DC** travelled to **Uganda** for **3** weeks to share his technical skills and expertise with local farmers. Mr. Garvey's assignment is part of Catholic Relief Services' Farmer-to-Farmer (FTF) program that promotes economic growth, food security, and agricultural development in East Africa.

"The Ugandan farmers are looking at the land to improve the lives of their families," said **Mr. Garvey**.

Funded by the U.S. Agency for International Development (USAID), the five-year program matches the technical assistance of U.S. farmers, agribusinesses, cooperatives, and universities to help farmers in developing countries improve agricultural productivity, access new markets, and increase their incomes.

In **Uganda**, **Mr. Garvey** worked with **NilePro Trust** in **oil seed business plan** training and giving technical assistance to **area cooperatives** to enable them to **plan their enterprises**. Up to **168** beneficiaries were reached.

Mr. Garvey's volunteer assignment is one of nearly 500 assignments that focus on agriculture, food security and nutrition in Ethiopia, Tanzania, Kenya and Uganda. This is the first time CRS has been involved in the 28-year-old Farmer-to-Farmer Program funded by the U.S. government.

CRS is partnering with five U.S. institutions to tap into the rich diversity of the U.S. agriculture community: the National Catholic Rural Life Conference, Foods Resource Bank, National Association of Agricultural Educators, American Agri-Women, and the University of Illinois' College of Agricultural, Consumer and Environmental Sciences.

The U.S. volunteers will travel to East Africa for anywhere from one to six weeks, their expenses covered by USAID.



“One thing we are certain of is that this program will be beneficial not just to the farmers in East Africa, but also to the volunteers from America,” said Bruce White, CRS’ director for the program. “It’s going to make the world a little bit smaller for everyone involved.”

For more information, visit farmertofarmer.crs.org

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Catholic Relief Services is the official international humanitarian agency of the Catholic community in the United States. The agency alleviates suffering and provides assistance to people in need in nearly 100 countries, without regard to race, religion or nationality. For more information, please visit crs.org or crsespanol.org.