



VOLUNTEER REPORT FORMAT

To be submitted to CRS at the end of volunteer assignment and shared with the Host

1.1 Assignment information

- a) Volunteer Name: Todd Flynn
- b) Host Organization: Umoja wa wafugaji wa ng'ombe wa kisasa Chome District, Kilimanjaro Region
- c) State of origin Tanzania
- d) Assignment: TZ 81 Farming as a Business
- e) Dates of Assignment: September 2-September 22
- f) Number of days worked 19 days

1.2.1 Objective 1 in your SOW –Agricultural Record Keeping

- a) Progress with the objective-See Attached
- b) Expected impacts/results –See Attached
- c) Recommendations¹-See Attached

1.2.2 Objective 2 in your SOW-Cost Benefit Analysis

- a) Progress with the objective-See Attached
- b) Expected impacts/results –See Attached
- c) Recommendations-See Attached

1.2.3 Objective 3 in your SOW-Business Planning-Vegetables and Livestock

- a) Progress with the objective-See Attached
- b) Expected impacts/results-See Attached
- c) Recommendations-See Attached

1.3 Action Plan

Recommendation	Specific Action	Responsible person	By when
1.Record Keeping	Individual Farmers will begin basic record keeping	All Attendees/Farm Leaders	Immediately
2.Research	Individual Farmers will begin research on costs, production, and varieties	All Attendees/Farm Leaders	Immediately
3.Marketing	Local, Regional, National	All Attendees are motivated to develop niche markets	Immediately
4. Seed Quality	Outside Assistance Necessary	All Attendees had ongoing concerns	Immediately

¹ **Note:** Only make not more than 6 recommendations. The most useful recommendations for hosts are ones that they can implement themselves with minimal expense. For example, a cooperative might change its financial reporting procedures or hold more regular meetings of its board. Broad recommendations on tax or credit reform, changes in government policy, or investment in large-scale equipment, are usually not within the host organization's reach.



5. Soil Testing	Outside Assistance Necessary	All Attendees desire soil test- Recommended by outside Experts	August 2017
6. Good Agricultural Practices	Crop Rotation and Fallow Plots	All Attendees recognized importance	Immediately

1.4 Number of people Assisted

- a) Through formal training 38
- b) Through direct technical assistance (Do not double count)
- c) Out of these above, number of host staffs 3
- d) Training/assistance by field

Category	Total	Males	Females
Members/ owners	38	25	13
Employees			
Clients/ Suppliers			
Family Members			
Total	38	25	13

1.5 Gender

- a) What gender roles did you recognize in your host community? Did these roles play a part in your assignment? How? See Attached
- b) How might CRS or the host organization improve opportunities for the women in this host or host community? See Attached

1.6 Value of volunteer contribution in \$

- a. Hours volunteer spent preparing for assignment-40 hours minimum-Pre Assignment
- b. Estimated value of all material contributions volunteer contributed to host during assignment
Approximately \$500.00 includes post assignment

1.7 Value of hosts' contribution in \$ (Please consult the host as well)

- a) Meals-Paid by CRS
- b) Transportation-Paid by CRS
- c) Lodging-Paid by CRS
- d) Translation-Paid by CRS
- e) Other (Specify)

1.8 Host Profile Data:

Did you obtain any data that supplements or corrects the data in the existing host information as detailed in the SOW? Please list it.

1.9 Recommendations for CRS: See Attached



1.10 Press Release-Will be utilized as part of Outreach Program seminars notification and forwarded upon completion with supplemental report