



VOLUNTEER REPORT FORMAT

1.1 Assignment information

- a) Volunteer Name: David Wagner
- b) Host Organization: - Pakanyi United Farmers' Cooperative Society Limited (PUFCO)
- c) Assignment: # UG11
- d) Dates of Assignment: Sept 8 to 30 2014
- e) Number of days worked 18

1.2.1 Objective 1 in your SOW Write a 5-Year Strategic Plan for PUFCO with training modules

- a) Progress with the objective Completed Strategic Plan and 2 training workshops
- b) Expected impacts/results Recommendations - ¹Implement proposed mechanization and marketing procedures

1.2.2 Objective 2 in your SOW - Train management and leadership on basic business & marketing procedures and principles

- a) Progress with the objective – Held 2 workshops 1- Established marketing new team 2- Trained marketing on concepts inputs for success 3- train participants on implementing new strategic plan
- b) Expected impacts/results - Increase 30% of maize production after implementation of strategic plan for year 1- 40% increase for 2 and 3
- c) Recommendations – Actively peruse capitalization to implement plan

1.2.3 Objective 3 in your SOW - Meet with stakeholder and financial institutions on behalf of PUFCO

- a) Progress with the objective - Met with local bank, input suppliers and buyers
- b) Expected impacts/results – Stakeholders to support PUFCO objectives
- c) Recommendations - Present 5-Year strategic plan to all stakeholders and potential stakeholders

1.3 Number of people Assisted

- a) Through formal training 29
- b) Through direct technical assistance (Do not double count) 0
- c) Out of these above, number of host staffs 3

¹ **Note:** The most useful recommendations for hosts are ones that they can implement themselves with minimal expense. For example, a cooperative might change its financial reporting procedures or hold more regular meetings of its board. Broad recommendations on tax or credit reform, changes in government policy, or investment in large-scale equipment, are usually not within the host organization's reach.



- d) Total number of women 13
- e) Training/assistance by field

Topic/field	Total	Males	Females
Board	9	5	4
Farms	20	11	9
Total	29	16	13

1.4 Gender

- a) What gender roles did you recognize in your host community? Did these roles play a part in your assignment? How?

Five women on the Board of Directors and are part of the decision makers in the cooperative

- b) How might CRS or the host organization improve opportunities for the women in this host or host community?

CRS should enhance their gender support on health and safety to rural farmers

1.6 Value of volunteer contribution in \$ 981.25

- a. Hours volunteer spent preparing for assignment 15
- b. Estimated value of all material contributions volunteer contributed to host during assignment \$100.00

IN PRINTED MATERIALS

1.7 Value of hosts' contribution in \$0 (Please consult the host as well)

- a) Meals 0
- b) Transportation 0
- c) Lodging 0
- d) Translation 4 DAYS TRANSLATING in rural farms (\$8 per day= \$ 32)
- e) Other (Specify)

1.9 Host Profile Data:

Did you obtain any data that supplements or corrects the data in the existing host information as detailed in the SOW? Please list it.

Information from accountant and availability of their books was very helpful