

VOLUNTEER REPORT FORMAT

To be submitted to CRS at the end of volunteer assignment and shared with the Host

1.1 Assignment information

- a) Volunteer Name: Jack Meyers
- b) Host Organization: Jenga Kenya
- c) Assignment: Train JK Staff, visit villages to market JK services, write conceptual restructuring
- d) Dates of Assignment: 18 May to 4 May 2016
- e)
- f) Number of days worked: 15

1.2.1 Objective 1 in your SOW

- a) Progress with the objective

Trained JK staff on loan documentation, loan categories, indexing and subcategories, cost effectiveness, cost of loans and the importance of knowing your client. Met with well over 150 hundred group members in ten villages to present training on loans, show solar lightings, hold auctions for lights and ask questions on needs. Prepared a document on conceptual reorganization of Jenga Kenya which was accepted (in concept) by the JK Board and shows ways for more adaptive means of obtaining funding.

- b) Expected impacts/results

Anticipate that through staff training a new data base will be developed to improve documentation and cost savings. From marketing to groups expect loan application increase by at least 10%. Expect JK Board to review the conceptual reorganization plan and put into place the concept: which essentially creates a financial company under a Holding Company, while maintaining JK as a CBO. (Read Conceptual Reorganization Plan).

1.4 Number of people Assisted

- a) Through formal training
- b) Through direct technical assistance (Do not double count)
- c) Out of these above, number of host staffs
- d) Training/assistance by field

Category	Total	Males	Females
Members/ owners	150	20	130
Employees	6	3	3
Clients/ Suppliers	0		
Family Members	0		
Total	156	23	133

1.5 Gender

- a) What gender roles did you recognize in your host community? Did these roles play a part in your assignment? How?



Women are more approachable because most men are working in the fields during the day and they tend to have different credit needs than women, whose needs are more household oriented or small scale industry. Women are more prone to form groups while men are more individual in their credit needs.

- b) How might CRS or the host organization improve opportunities for the women in this host or host community? Provide additional marketing of product and increase JK's capital capability to meet credit demand.
- 1.6 Value of volunteer contribution in \$ 1,600 cash contribution for the JK buy down account and to purchase 5 solar lights for selected groups or individuals. Additionally an undetermined amount for my volunteered time.
- Hours volunteer spent preparing for assignment 45.
 - Estimated value of all material contributions volunteer contributed to host during assignment
Clothes and educational materials \$150.00
- 1.7 Value of hosts' contribution in \$ (Please consult the host as well)
- Meals \$20
 - Transportation 500Km. x KSH 6.00 per Km. = KSH 3000.00 = \$300.00
 - Lodging 0
 - Translation 0
 - Other (Specify) 0
- 1.8 Host Profile Data:
- Did you obtain any data that supplements or corrects the data in the existing host information as detailed in the SOW? Please list it.
- None

1.9 Recommendations for CRS:

1. Work with JK to strengthen business development.
2. Encourage JK to adopt the restructuring plan,
3. Encourage JK to purchase data program and to categorize and index loans
4. Follow up with JK's cost streamlining agenda
5. CRS could consider investing in JK's investment company or the CBO as a donor

FOR IMMEDIATE RELEASE

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[US City] Area Volunteer Travels to [Country] to Share Skills with Local Farmers

Farmer to Farmer program promotes economic growth and agricultural development in East Africa



FOR IMMEDIATE RELEASE

CONTACT: [Name]
[Title]
[Phone]
[E-mail]

[City] Area Volunteer Travels to [Country] to Share Skills with Local Farmers

Farmer to Farmer program promotes economic growth and Agricultural development in East Africa

[Name], a [title] from [city, state] travelled to [country] for [x] weeks to share his/her technical skills and expertise with local farmers. [Name]'s assignment is part of Catholic Relief Services' Farmer-to-Farmer (FTF) program that promotes economic growth, food security, and agricultural development in East Africa.

“[Volunteer quote],” said [name].

Funded by the U.S. Agency for International Development (USAID), the five-year program matches the technical assistance of U.S. farmers, agribusinesses, cooperatives, and universities to help farmers in developing countries improve agricultural productivity, access new markets, and increase their incomes.

In [country], [name] worked with [Host] in [value chain] training and giving technical assistance to [type of beneficiaries] to enable them to [Goal of the assignment]. Up to [Number of beneficiaries] beneficiaries were reached. **[Other details are optional]**

[Name]'s volunteer assignment is one of nearly 500 assignments that focus on agriculture, food security and nutrition in Ethiopia, Tanzania, Kenya and Uganda. This is the first time CRS has been involved in the 28-year-old Farmer-to-Farmer Program funded by the U.S. government.

CRS is partnering with five U.S. institutions to tap into the rich diversity of the U.S. agriculture community: the National Catholic Rural Life Conference, Foods Resource Bank, National Association of Agricultural Educators, American Agri-Women, and the University of Illinois' College of Agricultural, Consumer and Environmental Sciences.

The U.S. volunteers will travel to East Africa for anywhere from one to six weeks, their expenses covered by USAID.

“One thing we are certain of is that this program will be beneficial not just to the farmers in East Africa, but also to the volunteers from America,” said Bruce White, CRS' director for the program. “It's going to make the world a little bit smaller for everyone involved.”



For more information, visit farmertofarmer.crs.org

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Catholic Relief Services is the official international humanitarian agency of the Catholic community in the United States. The agency alleviates suffering and provides assistance to people in need in nearly 100 countries, without regard to race, religion or nationality. For more information, please visit crs.org or crsespanol.org.