



USAID
FROM THE AMERICAN PEOPLE



Volunteer Name: Michael Mayott

Country: Uganda

Country project: Oil Seed

Host: Loro-Oyam SACCO

Venue: Catholic Relief Service

Audience: USAID / CRS

Number of people : 3

Date: 12 – 17 September 2016



1. Assignment Objectives as in SOW

- Troubleshoot local area network
- Update wireless router
- Implement Solar Power Backup
- Evaluate QuickBooks for Accounting
- Review SACCO Policies

2. Achievement of the assignment objectives

- GM, Teller/Accountant/Intern and 3 board members trained in Microsoft Windows 7 Professional; Word 2010; Excel 2010 on donated notebook computers (3).
- Understanding and implementation of automation of SACCO record keeping
- Increase its efficiency and effectivity of service to membership through automation.

3. Recommendations to the host with regards to the assignment

- Purchase a wireless adapter for the MSI computer
- Evaluate solar power as primary power source
- Convert data to MiFOS
- Quality Control Check all Data
- MiFOS training (online)

4. Anticipated Impact

- Readability of Member Data
- Reliability of Member Data
- Sustainability of the SACCO

5. Recommended future volunteer Assistance

- MiFOS specialist for training and full implementation

6. Recommendations to other non-host stakeholders

- None

Action plan for host recommendations

Recommendation	Specific Action	Responsible person	By when
MiFOS Training	www.mifos.org training materials	General Manager	On-going
Solar Power	Use as primary source	General Manager	Immediately
Data Integrity	Daily input and review	General Manager and staff	On-going

Thank You!