



USAID
FROM THE AMERICAN PEOPLE



Volunteer Name: N'Bouke Eko
Country: Tanzania
Country project: Property Valuation
Host: Kilacha Production and Training
Center
Venue: KPTC meeting office
Audience: Key members: 4
Date: 11/17-1/12



1. Assignment Objectives as defined in SOW

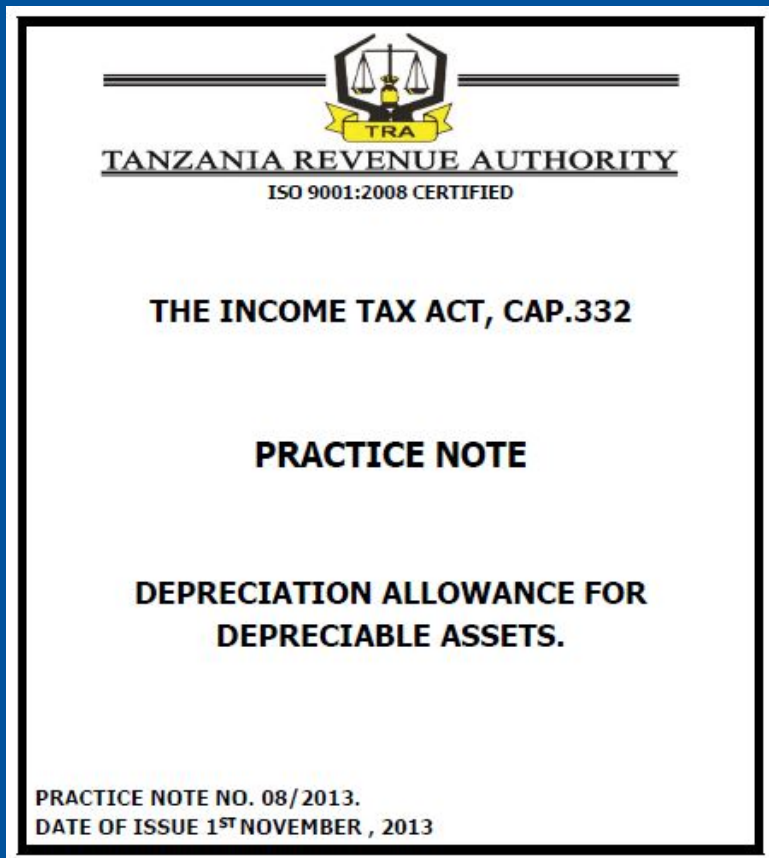
1- Review KPTC current inventory

2- Training KPTC staff on Property Valuation

3- Support KPTC to conduct full property valuation.

2. KPTC Property Valuation Process

• Depreciation following Tanzania Revenue Authority Guidance



4.4 Classification of Depreciable Assets, Depreciation Rates and Methods

Depreciable assets are classified as follows –

Classification Of Depreciable Assets.

Class number	Depreciable assets	Depreciation rate and method
1	Computers and data handling equipment together with peripheral devices; automobiles, buses and minibuses with a seating capacity of less than 30 passengers, goods vehicles with a load capacity of less than 7 tonnes; construction and earth-moving equipment	37.5% Reducing Balance
2	Buses with a seating capacity of 30 or more passengers, heavy general purpose or specialised trucks, trailers and trailer-mounted containers; railroad cars, locomotives, and equipment; vessels, barges, tugs, and similar water transportation equipment; aircraft; other self-propelling vehicles; plant and machinery used in manufacturing or mining operations; specialised public utility	25% Reducing Balance

2.1 Depreciation Calculator and instructions

STRAIGHT-LINE DEPRECIATION

FIXED ASSET INFORMATION

Asset Value (When Purchased)	\$26,000.00
Expected Lifetime (in Years)	25
Estimated Residual Value	\$1,000.00
Annual Depreciation Value	\$1,000.00

STRAIGHT-LINE DEPRECIATION TABLE

Year	Asset Value (Start of Year)	Annual Depreciation	Accumulated Depreciation	Asset Value (End of Year)
1	\$ 26,000.00	\$ 1,000.00	\$ 1,000.00	\$ 25,000.00
2	\$ 25,000.00	\$ 1,000.00	\$ 2,000.00	\$ 24,000.00
3	\$ 24,000.00	\$ 1,000.00	\$ 3,000.00	\$ 23,000.00
4	\$ 23,000.00	\$ 1,000.00	\$ 4,000.00	\$ 22,000.00
5	\$ 22,000.00	\$ 1,000.00	\$ 5,000.00	\$ 21,000.00
6	\$ 21,000.00	\$ 1,000.00	\$ 6,000.00	\$ 20,000.00
7	\$ 20,000.00	\$ 1,000.00	\$ 7,000.00	\$ 19,000.00
8	\$ 19,000.00	\$ 1,000.00	\$ 8,000.00	\$ 18,000.00
9	\$ 18,000.00	\$ 1,000.00	\$ 9,000.00	\$ 17,000.00

Straight-Line Depreciation

Reducing Balance Depreciation

Instructions

Tanzania Revenue



- KPTC Assets Summary**

Business Unit	Furniture	Electronic/Appliances	Machinery/Tools	Estates	Net value	Inventory	Value	Inventory	Value
KALTI	\$7,113.69	\$6,692.88	\$2,321.45	Vehicle	\$79,000.00	Feed Mill	104,715	Livestock	7000
K. Poultry Farm	\$0.00	\$0.00	\$62,400.00	Land	\$13,500,000.00			Pig Farm	2000
K. Stone & Bricks	\$0.00	\$0.00	\$0.00	Buildings				Dairy Farm	2000
K. Livestock	\$0.00	\$0.00	\$3,000.00	Stones & Bricks	\$6,500.00			Poultry Farm	3000

3.1 KPTC Property Valuation Contd.

- Balance Sheet Ending Year 2017**

KPTC - Balance Sheet ending 2017									
ASSETS				LIABILITIES					
Current Assets				Current Liabilities					
Cash (estimated)		\$250,000.00		Account Payable			\$62,099.60		
Petty Cash		\$1,457.83		Notes Payable			\$0.00		
Accounts Receivable		\$102,396.57		Interest Payable			\$0.00		
Inventory (Feed mill, livestock)		\$105,724.00							
Prepaid Expenses (rent, insurance, licence)		\$3,594.48		Taxes Payable			\$0.00		
				Federal Income Tax			\$0.00		
Long-term Investment		\$0.00		Self-Employment Tax			\$0.00		
				State Income Tax			\$0.00		
Fixed Assets				Sales tax Accrual			\$0.00		

3.2 KPTC Property Valuation Process

- QuickBooks Integration: Format

12400 - Water Structure	Fixed Asset	TZS	0.00		12400
12500 - Furniture Inventory:12510 - KPTC	Fixed Asset	TZS	0.00	Furniture with useful life exceeding one year	12510
12500 - Furniture Inventory:12510 - KPTC:510.001 - Office table	Fixed Asset	USD	133.98	Room 1	510.001
12500 - Furniture Inventory:12510 - KPTC:510.002 - Office table	Fixed Asset	USD	133.98	Room 1	510.002
12500 - Furniture Inventory:12510 - KPTC:500.003 - Office table	Fixed Asset	USD	117.24	Room 1	510.003
12500 - Furniture Inventory: 12510 - KPTC:510.004 - Office chair	Fixed Asset	USD	29.31	Room 1	510.004
12500 - Furniture Inventory: 12510 - KPTC:510.005 - Office chair	Fixed Asset	USD	29.31	Room 1	510.005
12500 - Furniture Inventory: 12510 - KPTC:510.006 - Office chair	Fixed Asset	USD	29.31	Room 1	510.006
12500 - Furniture Inventory: 12510 - KPTC:510.007 - Office chair	Fixed Asset	USD	29.31	Room 1	510.007
12500 - Furniture Inventory: 12510 - KPTC:510.008 - Office cabinet	Fixed Asset	USD	175.85	Room 1	510.008
12500 - Furniture Inventory: 12510 - KPTC:510.009 - Office table	Fixed Asset	USD	117.24	Room 2	510.009
12500 - Furniture Inventory: 12510 - KPTC:510.010 - Office chair	Fixed Asset	USD	29.31	Room 2	510.010
12500 - Furniture Inventory: 12510 - KPTC:510.011 - Office cabinet	Fixed Asset	USD	175.85	Room 2	510.011
12500 - Furniture Inventory: 12510 - KPTC:510.012 - Office cabinet	Fixed Asset	USD	131.71	Room 3	510.012
12500 - Furniture Inventory: 12510 - KPTC:510.013 - Office table	Fixed Asset	USD	117.24	Room 3	510.013
12500 - Furniture Inventory: 12510 - KPTC:510.014 - Office chair	Fixed Asset	USD	58.62	Room 3	510.014
12500 - Furniture Inventory: 12510 - KPTC:510.015 - Office table	Fixed Asset	USD	234.48	Room 4	510.015
12500 - Furniture Inventory: 12510 - KPTC:510.016 - Office chair	Fixed Asset	USD	29.31	Room 4	510.016

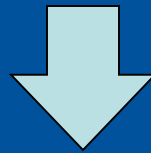
4. Conclusion

Conclusion

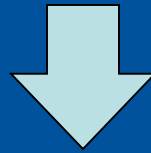
- **Property Valuation Complete**
- **Balance Sheet Developed**
- **Integration to QuickBooks (in progress)**

5. Other Observations/ Recommendations

- **Marketing Sector** - Hire a Marketing Manager or Field Agent – To balance business structure



- **Market Expansion & Technical Support** - Offer support to key clients (commercials).



- **Marketing** - Create KPTC brochure etc.

6. Recommended future volunteer Assistance

Volunteer with special knowledge in rural area marketing: To help improve local market access.

7. Action plan:

1.4 Action Plan

Recommendations	Specific Action	Responsible person	By when
1. Hire a Marketing Manager or Field Agent	To market KPCT product in the region and to access local market	Mr. Hubert (Production Manager)	1-6 months
2. Customer Service: Brochure and other way for advertisement	Ads KPTC business activities	Mr. Hubert (production Manager)	1-6 months
3. Social Responsibility initiatives	To promote KPTC good works to the community (strategically)	Juliana	1-6 months
4. T-hanger	To promote and enhance customer service	General Manager	2018
5. Technical support and market expansion	Offer after sale service to customers	General Manager	2018

15. How can CRS improve future volunteer experience

Thank You!