



VOLUNTEER REPORT FORMAT

To be submitted to CRS at the end of volunteer assignment and shared with the Host

1.1 Assignment information

- a) Volunteer Name: William M Clapham
- b) Host Organization: Sokoine University of Agriculture
- c) US State of origin: West Virginia
- d) Assignment: TZ107, Assessing the organizational needs for capacity building for writing proposals, managing projects and raising research funds at Sokoine University of Agriculture (SUA).
- e) Dates of Assignment: 26/1/17 - 19/2/17
- f) Number of days worked: 16

1.2.1 Objective 1 in your SOW

- a) Progress with the objective

On the first day of the assignment in Dar Es Salaam, I spent the day with the members of the CRS Soya ni Mpeza project to determine the scope of the project and assess the research needs for the success of the project that might be met by SUA researchers if they are successful with a competing successfully for a grant award. (The Faculty is aware that CRS does NOT provide financial resources to conduct research or support graduate students).

I met with the Principal (Dean of the College) and her Deputies on the first day at SUA. They had arranged a schedule to meet and deliver a presentation to the Faculty and Post graduate students on the proposal to conduct a 2.5 - 3 workshop on 1) Systems Engineering/Proposal Writing; 2) Project Management; 3) Grants and Foundations. (3 SOW). This was to determine the level of interest for capacity building of this type at the University. I gave a presenting in all of the Departments in the School of Agriculture and School of Agribusiness and Economics. The response was universal and enthusiastic. The Faculty and Post Graduate students want this training.

Training venues for teaching are available and includes a computer-based facility for teaching project management. Questions remains whether the computer facility will be available for the time period that we have identified, and if teaching project management can utilize public-domain project management software acceptable to the volunteer instructor. (To be determined).

Following meeting with the Colleges' Departments, I met with the Principal of the College of Agriculture and Deputy to determine the best mix for the training. We decided that the best mix for the training would be groups of 30 people from a mix of disciplines and experience and would address agricultural problems from a multidisciplinary approach versus a disciplinary approach training department by department.

There is no foreseeable role for iAgri partnership in the training due to the program's imminent closure at the end of February, 2017.

A final presentation was made to the Principals, Deputies of the Colleges of Agriculture and Agrbusiness and Economics and University administration on the tactical plans and discuss potential dates for conducting this training program.

Consulted and helped Faculty on a one-to-one basis to develop or re-write grant proposals.

- b) Expected impacts/results - Strategic and Tactical planning for conducting training is complete.
- c) Recommendations - CRS needs to identify 2 trainers in the disciplines of project management and grants and foundations.

1.3 Action Plan

Recommendation	Specific Action	Responsible person	By when
1. Principals need to reserve 3 rooms accommodating at least 36 people for teaching	Make reservations	Drs. Nchimbi and Gabagambi and Deputies	Training Start
2. Principals determine multidisciplinary mixes	Sort and select attendees for each team. No greater than 6 people/team and 4 teams/group Each multidisciplinary team will be made up of attendees from different departments. Avoid duplicates from the same dept. if possible	Drs. Nchimbi and Gabagambi and Deputies; Department Heads	Training Start
3. CRS identifies trainers	Find 1) trainer with formal project management experience; 2) grants and management professional	CRS Maria Figueroa	2 months prior to Training

Confirm Attendance	Attendees commit to all three days of the training. Confirm commitment prior to workshop	Department Heads communicate with Principals; Principals to CRS.	At least one week prior to training
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1.4 Number of people Assisted

- a) The mission of this assignment was assessing interest and organizing a training workshop. Therefore the categories of conventional training are not really accurate. 100% of those I interacted with were Administration, Staff or Students at Sokoine University of Agriculture.

Category	Total	Males	Females
Members/ owners			
Employees	65 College of Agric.; 5 School of Agricultural Economics and Business Studies		
Clients/ Suppliers			
Family Members			
Total			

- b)
b)

1.5 Gender

- a) What gender roles did you recognize in your host community? Both men and women were employed in positions of Higher Administration, tenured and contract faculty, and support staff.
- b) How might CRS or the host organization improve opportunities for the women in this host or host community? Train faculty in proposal writing and succeeding in writing successful grants to support their research.

1.6 Value of volunteer contribution in \$ 10,000

- a. Hours volunteer spent preparing for assignment. 2 weeks



b. Estimated value of all material contributions volunteer contributed to host during assignment. NA

1.7 Value of hosts' contribution in \$ (Please consult the host as well).

- a) Meals
- b) Transportation
- c) Lodging
- d) Translation
- e) Other (Specify) iAgri provided an office for the duration of my assignment \$1000

1.8 Host Profile Data:

Did you obtain any data that supplements or corrects the data in the existing host information as detailed in the SOW? Please list it.

NO

1.9 Recommendations for CRS:

CRS can play a vital role in capacity building in East African agricultural universities. Scientists are not trained have the abilities but lack the skills to formalize research objectives, articulate them in a proposal and provide a feasible and strong plan to address research goals. Pursue this line of Capacity Building, University research can amplify CRS outcomes and impacts.

1.10 Press Releases

FOR IMMEDIATE RELEASE

VOLUNTEER CONTACT: [William Clapham]

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[Phone]

[E-mail]

[US City] Area Volunteer Travels to [Country] to Share Skills with Local Farmers

Farmer to Farmer program promotes economic growth and agricultural development in East Africa

FOR IMMEDIATE RELEASE

CONTACT: [William M Clapham]

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[City] Area Volunteer Travels to [Country] to Share Skills with Local Farmers



Farmer to Farmer program promotes economic growth and Agricultural development in East Africa

[William Clapham], a [Farmer to Farmer Volunteer] from [Maxwelton, WV] travelled to [Tanzania] for [3] weeks to share his/her technical skills and expertise with the Administration, Faculty and Students of Sokoine University of Agriculture in Morogoro. [Clapham]'s assignment is part of Catholic Relief Services' Farmer-to-Farmer (FTF) program that promotes economic growth, food security, and agricultural development in East Africa.

“[I have had the great opportunity to develop a short course in writing successful proposals and formal project management with the Administration and Faculty and CRS Staff at Sokoine University of Agriculture in Morogoro, Tanzania],” said [Clapham].

Funded by the U.S. Agency for International Development (USAID), the five-year program matches the technical assistance of U.S. farmers, agribusinesses, cooperatives, and universities to help farmers in developing countries improve agricultural productivity, access new markets, and increase their incomes.

In [Tanzania], [Clapham] worked with [Sokoine University of Agriculture] in training and giving technical assistance to [the Faculty and Students] to enable them to [be more successful in attracting financial resources to support their research and serve the agricultural and economic development of Tanzania]. 105 Faculty and Students were presented an overview of the proposed workshop to be conducted later on this year.

[William Clapham]'s volunteer assignment is one of nearly 500 assignments that focus on agriculture, food security and nutrition in Ethiopia, Tanzania, Kenya and Uganda. This is the first time CRS has been involved in the 28-year-old Farmer-to-Farmer Program funded by the U.S. government.

CRS is partnering with five U.S. institutions to tap into the rich diversity of the U.S. agriculture community: the National Catholic Rural Life Conference, Foods Resource Bank, National Association of Agricultural Educators, American Agri-Women, and the University of Illinois' College of Agricultural, Consumer and Environmental Sciences.

The U.S. volunteers will travel to East Africa for anywhere from one to six weeks, their expenses covered by USAID.

“One thing we are certain of is that this program will be beneficial not just to the farmers in East Africa, but also to the volunteers from America,” said Bruce White, CRS' director for the program. “It's going to make the world a little bit smaller for everyone involved.”

For more information, visit farmertofarmer.crs.org

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***Catholic Relief Services** is the official international humanitarian agency of the Catholic community in the United States. The agency alleviates suffering and provides assistance to people in need in nearly 100 countries, without regard to race, religion or nationality. For more information, please visit crs.org or crsespanol.org.*