

## VOLUNTEER REPORT FORMAT

*To be submitted to CRS at the end of volunteer assignment and shared with the Host*

### 1.1 Assignment information

- a) Volunteer Name: Ahuva Bar
- b) Host Organization: Sebeta Nunnery
- c) Assignment: ET71
- d) Dates of Assignment: 01/09 – 01/23, 2016
- e) Number of days worked: 11

#### 1.2.1 Objective 1 in your SOW: Leadership.

- a) Progress with the objective: Utilized art games and group activity to encourage leadership.
- b) Expected impacts/results: Motivation of the nunnery girls to explore wide options to use team work.
- c) Recommendations<sup>1</sup>: More structured schedule to engage in such activities.

#### 1.2.2 Objective 2 in your SOW: personal goal setting.

- a) Progress with the objective: Encouraged individuality. Empowering life changes choices, and ways to avoid frustration.
- b) Expected impacts/results: More exploration of activities after leaving the nunnery, and better adjustment.
- c) Recommendations: More time.

#### 1.2.3 Objective 3 in your SOW: Communications skills.

- a) Progress with the objective: Completed poster that incorporated team work and expression of individuality.
- b) Expected impacts/results: The principals of both elementary and high school will continue this task.
- c) Recommendations: Better availability of art materials.

### 1.3 Action Plan

Recommendation	Specific Action	Responsible person	By when
1. More daily meetings.	Two 2 hours daily meetings.	Mother Superior.	Immediately.
2.			
3.			
4.			
5.			
6.			

<sup>1</sup> **Note:** Only make not more than 6 recommendations. The most useful recommendations for hosts are ones that they can implement themselves with minimal expense. For example, a cooperative might change its financial reporting procedures or hold more regular meetings of its board. Broad recommendations on tax or credit reform, changes in government policy, or investment in large-scale equipment, are usually not within the host organization's reach.

#### 1.4 Number of people Assisted

- a) Through formal training: 3
- b) Through direct technical assistance (Do not double count) 27
- c) Out of these above, number of host staffs: 3
- d) Training/assistance by field

Category	Total	Males	Females
Members/ owners	N/A		
Employees			
Clients/ Suppliers			
Family Members			
Total			30

#### 1.5 Gender

- a) What gender roles did you recognize in your host community? Did these roles play a part in your assignment? How? N/A
- b) How might CRS or the host organization improve opportunities for the women in this host or host community? N/A

#### 1.6 Value of volunteer contribution in \$

- a. Hours volunteer spent preparing for assignment: 2 weeks
- b. Estimated value of all material contributions volunteer contributed to host during assignment: \$50

#### 1.7 Value of hosts' contribution in \$ (Please consult the host as well) ??

- a) Meals
- b) Transportation
- c) Lodging
- d) Translation
- e) Other (Specify)

#### 1.8 Host Profile Data:

Did you obtain any data that supplements or corrects the data in the existing host information as detailed in the SOW? Please list it. N/A.

- 1.9 Recommendations for CRS: 1. Schedule the assignment while school classes are not in session.
- 2. More structured time to spend with the beneficiaries.
- 3. Find good English translators, preferably, from the outside.
- 4. Schedule a meeting between the volunteer and the school staff.

#### 1.10 Press Release: Will be completed upon return.



**FOR IMMEDIATE RELEASE**

**VOLUNTEER CONTACT:** [Name]

[Title]

[Phone]

[E-mail]

**[US City] Area Volunteer Travels to [Country] to Share Skills with  
Local Farmers**

**Farmer to Farmer program promotes economic growth and  
agricultural development in East Africa**

**FOR IMMEDIATE RELEASE**

**CONTACT:** [Name]

[Title]

[Phone]

[E-mail]

**[City] Area Volunteer Travels to [Country] to Share Skills with  
Local Farmers**

**Farmer to Farmer program promotes economic growth and  
Agricultural development in East Africa**

[Name], a [title] from [city, state] travelled to [country] for [x] weeks to share his/her technical skills and expertise with local farmers. [Name]'s assignment is part of Catholic Relief Services' Farmer-to-Farmer (FTF) program that promotes economic growth, food security, and agricultural development in East Africa.

**“[Volunteer quote],” said [name].**

Funded by the U.S. Agency for International Development (USAID), the five-year program matches the technical assistance of U.S. farmers, agribusinesses, cooperatives, and universities to



help farmers in developing countries improve agricultural productivity, access new markets, and increase their incomes.

In [country], [name] worked with [Host] in [value chain] training and giving technical assistance to [type of beneficiaries] to enable them to [Goal of the assignment]. Up to [Number of beneficiaries] beneficiaries were reached. [Other details are optional]

[Name]'s volunteer assignment is one of nearly 500 assignments that focus on agriculture, food security and nutrition in Ethiopia, Tanzania, Kenya and Uganda. This is the first time CRS has been involved in the 28-year-old Farmer-to-Farmer Program funded by the U.S. government.

CRS is partnering with five U.S. institutions to tap into the rich diversity of the U.S. agriculture community: the National Catholic Rural Life Conference, Foods Resource Bank, National Association of Agricultural Educators, American Agri-Women, and the University of Illinois' College of Agricultural, Consumer and Environmental Sciences.

The U.S. volunteers will travel to East Africa for anywhere from one to six weeks, their expenses covered by USAID.

“One thing we are certain of is that this program will be beneficial not just to the farmers in East Africa, but also to the volunteers from America,” said Bruce White, CRS’ director for the program. “It’s going to make the world a little bit smaller for everyone involved.”

For more information, visit [farmertofarmer.crs.org](http://farmertofarmer.crs.org)

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*Catholic Relief Services is the official international humanitarian agency of the Catholic community in the United States. The agency alleviates suffering and provides assistance to people in need in nearly 100 countries, without regard to race, religion or nationality. For more information, please visit [crs.org](http://crs.org) or [crsespanol.org](http://crsespanol.org).*