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To express interest in this assignment please email priyanka.subba@crs.org

**CRS Farmer to Farmer Program
Volunteer Assignment Scope of Work**

Notice for potential volunteers:
Some assignment details are subject to change.

Summary Information	
Assignment Code	TL222
Country	Timor-Leste
Country Project	Modernizing Agriculture
Host Organization	Universidade Oriental Timor-Loros'ae (UNITAL)
Assignment Title	Curriculum Review for Agriculture Faculty
Assignment preferred dates	May-June 2020
Objectives of the assignment	- Review of the curriculum and developing practical guidelines for teaching agriculture, improvements in the extension component of the syllabus and guidelines for the internship program
Desired volunteer skill/expertise	Experience in curriculum review for Agriculture Faculty and adapt to rural environment
Type of Volunteer Assistance	Administrative Assignment (O)
Type of Value Chain Activity	Information and support service (S)
PERSUAP Classification	Type III

A. BACKGROUND

CRS Farmer-to-Farmer (F2F) Program is a USAID funded 5-year program (July 2018 – June 2023) that will provide technical assistance from the United States (U.S) volunteers to farmers, farmer groups (cooperatives and associations), agribusinesses and other agriculture sector institutions. The program objectives are to facilitate economic growth within targeted agriculture sub-sectors, enhance sub-sector inclusiveness to expand participation to a broader range of individuals and communities and to increase the American public's understanding of international development issues and the US international development programs. Volunteers, recruited from all States and the District of Columbia, are individuals who have domestic careers, farms and agribusinesses, or are retirees who want to participate in development efforts. F2F program will assist in agriculture development, commodity value chain competitiveness and firm upgrading by providing technical assistance to introduce new technologies, innovations and development of local capacity for more productive, profitable, sustainable and equitable agriculture systems.

The Timor-Leste Ministry of Agriculture and Fisheries Strategic Plan¹ recognizes the fundamental importance of agriculture to Timor-Leste's economy and the impact of agriculture on poverty reduction, food and nutrition security, economic growth, and income and employment generation through its linkages to other sectors of the economy. The agriculture sector in Timor-Leste accounted for 19% of Gross Domestic Product (GDP), or over \$253 million in 2013. However, there is a considerable net deficit in agricultural trade as imports in 2014 were valued at approximately \$60 million. Major imports include rice, sugar, meat (chicken, beef, pork), vegetable oil, fish, milk, and vegetables (potato, onion)². In rural communities 57% of women and 60% of men are actively involved in agriculture³. Agriculture consists primarily of subsistence farming with limited access to inputs, technical knowledge, and market linkages. There is a heavy reliance on traditional agricultural practices such as slash-and-burn cultivation. Most smallholdings are mixed rainfed farms growing maize, cassava, red kidney beans, sweet potato, rice, groundnut, and vegetables. Coffee, coconut and candlenut are the most common tree crops. Livestock, such as poultry, pigs, cattle, buffalo, goats and sheep are raised on a small-scale and extensive.

Founded in 2002, Universidade Oriental Timor Lorosa'e (Oriental University of Timor East) is a private higher education institution located in the large town of Dili (population range of 50,000-249,999 inhabitants). Officially accredited and/or recognized by the Agência Nacional para a Avaliação e Acreditação Académica (National Commission for Academic Assessment and Accreditation), Universidade Oriental Timor Lorosa'e (UNITAL) is a medium-sized. UNITAL consist of 7 faculties such as: Faculty of Law, Science of Education, Agriculture, Economy, Engineering, Politics and Health. The Faculty of Agriculture consisted of 6 Department namely, Department of Agronomy, Department of Forestry, Department of Fishery, Department of Technology Industrial Agronomy, Department of Agro-Economy, and Department of Livestock.

B. ISSUE DESCRIPTION

Since its establishment in 2002, UNITAL was applying the curriculum based on the adaptation of Indonesian curriculum include the Faculty of Agriculture and the seven departments that takes part in this faculty. The course curriculum has not reviewed since the university established and one of the big gaps is the courses. According to the lectures, the curriculum they are now applying is not suitable to the UNITAL student because it is not reflecting the current situation and standard of Timor-Leste. This has caused the difficulties to the teacher to teach the students and the students to learn and implemented specially when they are in the final year and they must do the practical activities. This situation also impacted to the quality of the students and the university; therefore, the new curriculum needs to be developed in order to adapted and reflect the Timor-Leste situations and standard in order to be used for the students who will enrolled in the future.

C. OBJECTIVES OF THE ASSIGNMENT

The objective of the assignment is to work together with the dean of the faculty and the teachers to review the current curriculum of Agriculture Faculty and develop it into new curriculum. It must be updated to educate students with newer knowledge, skills and technologies in operational aspect of which can reflect to current condition and standard of Timor-Leste. and also to meet international accreditation standard.

¹ <http://extwprlegs1.fao.org/docs/pdf/tim149148.pdf>

D. HOST CONTRIBUTION

The contribution of the UNITAL will be the transportation for roundtrip from his/her hotel to UNITAL, training hall(classroom) and prepared the stationary for the training.

E. ANTICIPATED RESULTS FROM THE ASSIGNMENT

Through the volunteer assistance, UNITAL will have a relevant developed curriculum for the student of Agriculture Faculty. This will greatly help them improved the teaching quality on this faculty and the enrolled students. In addition, the students will benefit from a good quality curriculum that reflect the current situation of Timor-Leste that that will help them not only learn in theoretical but also put into practice. Then, more students will be enrolled and will be trained successfully.

F. DELIVERABLES

A complete curriculum document for the faculty is achieved and available

1. The assignment report is provided
2. Guidelines to develop the curriculum
3. Group presentation for lectures

G. SCHEDULE OF VOLUNTEER ACTIVITIES IN TIMOR-LESTE

Please note that this is a tentative schedule and will be finalized post volunteer selection with consultation with volunteer

Day	Activity
Day 1	Arrival in Presidente Nicolau Lobato Airport. The volunteer will be met by CRS's client Plaza Hotel (mail: plaza_hotel@hotmail.com ; Phone: +67077232438).The shuttle from Plaza hotel will locate the volunteer to the hotel.
Day 2	<ul style="list-style-type: none">• Take CRS cars or pre-arranged taxi to come to CRS office (CRS working days are Monday to Friday from 8:00AM to 5:00 Timor-Leste time)• Welcoming by CRS, and briefing meeting on security, general orientation, MEAL (attendance sheet, reporting and PPT templates), and logistic.• Discuss anticipated outcomes and work plan• Introduction to UNITAL
Day 3	<ul style="list-style-type: none">• S/he will be introduced with the host. And general orientation will be pursued.• Further assess skill and training gaps through visiting and discussing with the Dean of Faculty and the lectures
Day 4-7	<ul style="list-style-type: none">• Based on information gathered and gaps identified, the volunteer worked with the Dean of Faculty and the lectures
Day 8	Rest Day (Sunday) and reporting preparation
Day 9-10,11	<ul style="list-style-type: none">• Continue worked with the Dean of Faculty and the lectures
Day 12	<ul style="list-style-type: none">• Final presentation report and recommendation to UNITAL
Day 13	<ul style="list-style-type: none">• final presentation report to CRS staff Dili• Debriefing with US Ambassador and US Mission in Dili and• Finalize reimbursement expenditures and liquidations (if any) with finance.

	<ul style="list-style-type: none"> • Submit attendance sheet, assignment report, PPT presentation and any reference materials to CRS F2F team.
Day 14	<ul style="list-style-type: none"> • Depart for USA

H. ACCOMMODATION AND ANOTHER IN-COUNTRY LOGISTICS

- Before travelling to the assignment place, the volunteer will stay in Moby's Hotel at one of the CRS's client hotels that will be booked and confirmed before the arrival date.
- In Dili, the hotel usually has rooms that include services such as airport pickup and drop-off, breakfast, wireless internet, etc.
- The hotel or CRS will arrange a vehicle for short travel from the hotel to CRS or using Taxi
- CRS Timor Leste will provide the volunteer with a laptop computer (if s/he needs), local internet dongle (modem/EVDO) and mobile phone with charged local SIM-card. Any other required logistics and facilities can also be requested by the volunteer during her/his stay in Timor-Leste.
- CRS will provide a vehicle and accompany the volunteer to the place of assignment in the first day
- During her/his assignment period on the field, the volunteer will be staying at Palapa Guest House at Baucau all town with minimum conditions
- UNITAL will provide material for the training needs
- CRS HQ will provide the volunteer with a per-diem advance to cater meals and incidences.
- Before departing for the US, the volunteer will also liquidate advances (if any) at CRS Timor-Leste
- For more information, please refer to country information that will be provided

I. RECOMMENDED ASSIGNMENT PREPARATIONS

- Prior to travel, the volunteer will be advised to prepare necessary training and demonstrating aids and written handouts. Softcopies of the handouts and any other paper materials can be printed for immediate use at either office of CRS on request by the volunteer.
- If the volunteer requires use of simple training aids like flip charts, markers, masking tapes, etc, s/he should make the request and collect from either office at Dili office prior to travel to the assignment place.
- Translation of handouts to local languages can be done in the locality of the assignment, if shortly required. Depending on the meeting places, the volunteer may use a laptop and projector for power point presentations
- More information about UNITAL provided in Tetun language, please click in the link <https://unitaldili.wordpress.com/academic-program/>

J. KEY CONTACTS

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