



Farmer to Farmer Rwanda

Volunteer Assignment Scope of Work

To express interest in this assignment, email mireille.ngokion@crs.org

Summary Information	
Assignment Code	RW218
Country	Rwanda
Country Project	Horticulture
Host Organization	Kibungo Diocese
Type of Volunteer Assistance	Administrative (A)
Type of Value Chain Activity	Information and Input Support Services (S)
Assignment Title	Capacity building on soya beans seeds production, good agricultural best practices, and training Private Input Supply Provider (PISP) module with a focus on business management; market linkages, source of finance, and post-harvest handling.
Assignment preferred dates	July - August 2019
Objectives of the assignment	<p>The objectives of this assignment are:</p> <ul style="list-style-type: none"> To build capacity on Soya Bean Production and good agricultural practices; Train on the Private Agriculture Input Service Providers (PISP) Module which focuses on Business Management; market linkages; source of finance; and post-harvest handling.
Desired volunteer skill/expertise	A suitable volunteer in Agricultural sciences ; business management Development studies or related field. He or she should have a minimum experience of 5 years, working with farmer organizations. Additionally, the volunteer should have good training and communication skills.

A. Background information

According to the website of Kibungo Diocese, the Roman Catholic Diocese of Kibungo was erected Sept. 5, 1968, by His Holiness Pope Paul VI, from the Diocese of Kabgayi. It is located in eastern Rwanda, with an area of 2670 km². It covers part of eastern Rwanda and has borders with Tanzania to the east and Burundi to the south. It has 15 parishes grouped into three deaneries which include; Kibungo deanery (Zaza, Kibungo, Bare and Rukoma); Rwamagana deanery (Rwamagana, Kabarondo, Mukarange, Rukara and Gishanda); Rusumo deanery (Nyarubuye, Rukira, Kirehe, Rusumo, Gashiru and Musaza). The diocese is a suffragan of the Archdiocese of Kigali. The diocese operations in four geography districts, which are; Rwamagana, Ngoma, Kirehe and Kayonza. The diocese owns land in all the geographic coverage. Over 300+ farmers work on the Church land and these farmers fall into lower socio-economic categories under Rwanda's categorization



system. Farmers have formed small groups to save for agricultural inputs. They have also signed an agreement with the diocese and agreed to a 50/50 split of profits from sell of multiplied seed. The Soybean has a good market at National level. In April 2019, the diocese sold 100% of the total harvest of Soybean to the Rwanda Agriculture Board.

B. Issue Description:

As indicated about Kibungo diocese owns land in all its geographic coverage. However not all the land is under productive use but the diocese wishes to use the land more productively. One of the ways that the church is looking at is train farmers on soya seed multiplication. In addition, the diocese wishes to train farmers on selected farmers on good agricultural practices and on the PISP Module which focuses on business management, market linkages, sources of finance and post harvest handling in order to maximise its agricultural land and do business as well as improve their nutritional diversities. A year ago, CRS Funded project started supporting the diocese under the Duhinga Neza (we farm well) Project through seed multiplication in some parishes (Bare, Rukoma and Kibungo) but the project does not cover all the parishes. Therefore, the diocese is seeking the Farmer to Farmer Program technical assistance through volunteers to train farmers in Rukara parish on Soya seed multiplication, this parish located in Rukara sector, Kayonza district, eastern province. At the moment, no training on soya seed production or extension of PISP's module has been conducted in Rukara Parish. Kibungo diocese management would like to engage F2F volunteer technical assistance to train farmers and the youth on soya seed production and PISP Module.

Objectives of the Assignment

The overall objectives of this assignment are:

- Train farmers on soya seed multiplication, good agricultural practices; and post-harvest handling ;
- Train farmers on the PISP Module which focuses on business management; sources of finance and market linkages

More specifically,

- Develop training guide and modules for this assignment ;
- Develop the training methodology/approach
- Conduct the training for the Kibungo Parish staff and partners soya production.
- Organize a half -day presentation with Kibungo Parish leadership, staff and partners to share the training report and recommendations.

C. Host Contribution

To conduct this assignment, the Kibungo Parish is expected to meet the following requirements;

- Identify the staff who will participate in the training;
- Identify a translator to work with the volunteer
- Provide venue for the training sessions and any other logistics



- Commit to implement all the recommendations provided by the volunteer (s) after the completion of the assignment.

D. Anticipated results from the Assignment;

Following the completion of this assignment, the outcomes below will be anticipated:

- Kibungo Parish leadership and Staff on trained on soya seed production;
- A final report explaining how the assignment was conducted, it should include recommendations to be implemented by Kibungo Diocese.

E. Schedule of Volunteer Activities in Country (Draft)

Day	Planned Activity
Day 1	Arrival in country, pick up and check – in at LA Posh Hotel (or any other assigned hotel.)
Day 2	Weekend(Sunday)
Day 3	Meet the CRS Country Representative (CR), Head of Programs (HoP) for introductions; introduction to other CRS Staff and prepare for logistics for the assignment. (Morning) Meet with the CRS Operations Manager for Security briefing (Morning) Meet F2F Team to review and discuss the Scope of Work, orientation on reporting, Depart for field to meet with the Host- Kibungo Diocese management
Day 4	Meet with the host Kibungo Parish Management, for introduction and review of the Scope of work. Develop detailed Work Plan covering all activities required to effectively implement this scope of work
Day 5-7	Conduct training as agreed in the work plan
Day 8-9	Weekend (Friday evening, Saturday and Sunday) return to Kigali or the volunteer might stay in the field (TBD)
Day 10- 14	Continue with the training as agreed in the work plan
Day 15-16	Prepare training report and presentation.
Day 17	Collaborate with the F2F Team to organize the workshop to debrief , share achievements and recommendations.
Day 18	Conduct debrief session with CRS Country team and perhaps USAID mission on the completed assignment Fill out all necessary M&E forms and submit to F2F Program staff
Day 19	Depart from Rwanda
TBD	Outreach event in the US

This is a draft schedule, a final itinerary will be discussed and agreed upon arrival by all parties

Additional requirements: A volunteer should be:

- Proactive, results-oriented and service-oriented;
- Have very good interpersonal skills and writing skills.

F. Accommodation , in- Country Logistics and Weather.

In Kigali, the volunteer will stay at La Posh Hotel/ KN 84 St, Nyarugenge/ Kigali, phone +250 784119855, <http://laposhhotel.rw/>. More details on accommodation will be provided in the welcome pack that will be sent before the volunteer arrives in country.



Weather System: Rwanda has very good weather patterns. Rwanda's relatively high altitude provides it with a remarkably pleasant tropical highland climate, albeit also with plenty of rain. Temperatures vary considerably between locations depending on their altitude, but very little from month to month in the same place. In the capital where the volunteer will be staying, Kigali, the temperatures vary from 20°C to 30°C degrees. From June to mid-September is the long dry season; during dry season, there is often light cloud cover. This helps to moderate the temperatures. It's mostly hot during the day and cool at night. Appropriate dressing is recommended for the volunteer.

Field Accommodation and Transport: Departing to the field and pick up from the field will be provided by CRS while accommodation and transport within the field will be catered by Kibungo Diocese.

G. Recommended assignment preparations

- **Training Materials:**
 - The volunteer should prepare training materials and handouts.
 - Training materials will be printed at CRS office in Rwanda
 - Flip charts, markers, and a projector will be obtained from the CRS Office.

- **Working Environment**
 The assignment will be conducted at the venue provided by Kibungo Diocese whose office is located in Ngoma District , Eastern Province. The actual field areas will be identified and mapped by the host and verified by the F2F Team.

- **Recommended Reading**
 Rwanda F2F program recommends that the volunteer familiarizes with this scope of work, reads more about Agriculture sector in Rwanda.

H. Key Contacts

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Host Organization:	
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